To generate game cards:

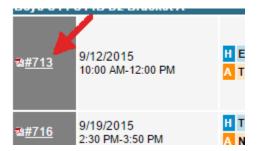
Log into your GotSoccer team account by going to https://www.gotsport.com/asp/teams/login.asp.

If you do not know your team login info, use the lookup link under the login section.

In the big grid on the right, look at the current seasonal event (Spring 2016 CAYSA League...) and follow it over to the Schedule column which should have a link called "View". Click that link to see this season's schedule page.



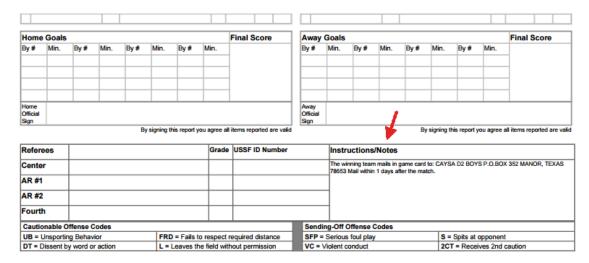
On that page your games will be listed. At the left end of each row is a pdf symbol and the game number. Click on that game # to download the game card for that game.



This allows you to save it to your computer and print it out to bring to the game. While the home team is responsible for providing the game card, it's a good idea for visiting teams to bring one, too, just in case.

Please do not print out the entire season at once as information may change; for example, if a player gets a red card that is properly reported in GotSoccer along with the rest of the game results, that player will have a red line through their name on the game card for their team's next match. If that card has been printed before the red card was reported, it would not already be noted on the card and the player may not get credit for missing the game (if not properly notated by the referee), or they may be allowed to play in a match for which they are not eligible. Printing the night before the game is ideal.

When the game is over, the winning team takes the game card (or the home team in the event of a tie) and is responsible for reporting the game information to GotSoccer **and** mailing the original game card to CAYSA. Instructions for mailing the card will appear in the Notes section on the bottom right of the game card.



That section will give deadlines based on certain game events, but generally, the card needs to be mailed to CAYSA at the address below, with your Division at the top of the address (eg. Attn: D2 Girls)

CAYSA PO Box 352 Manor, TX 78653

We strongly encourage you to report scores through GotSoccer via website (<a href="www.gotsport.com/m/scoring">www.gotsport.com/m/scoring</a>), by using a QR code reader on the bloc on the top right corner of the card, or by phone at 904-758-0875 within 48 hours of the game. CAYSA Bylaws state that game cards must be submitted within 2 days (48 hours) or 3 days (72 hours) if played on a Friday or a 3-day weekend. For games with penalty points assessed, the cards are required to be submitted more quickly: cards for games with send-offs or ejection of any player, coach, or spectator must be sent in within 24 hours of games completion (and the VP must be contacted and notified of the red card); for games without a send-off (i.e. yellow card), the 48 hour rule above applies.

For cards that are not received, the game may be converted to a forfeit for the team that failed to turn in the card (winning or home team).

